

**CITY OF CLARKSVILLE**  
**CITY COUNCIL DEPARTMENT MEETING**  
**March 21, 2022**

The Clarksville City Council met in regular session on March 21, 2022 in the City Council Chambers at 6:30 p.m. with Mayor Michael Grantham presiding and Council Members Roger Doty, Jennifer Kielman, Taran Sherburne, Wendy Brooks and Brock Lodge present. The following Department Heads and employees were in attendance: Jared Brunner, maintenance; Molly Bohlen, Deputy City Clerk; Barry Mackey, Police Chief. Members of the public present were: Becky Neal, Shane Patterson, Justin & Liesl Johnson and Rhonda Landrum. Ruth Salisbury was providing the live streaming over facebook.

Mayor opened Public Hearing for Proposed Budget for Fiscal Year 2022-2023.

Motion Brooks, Doty to approve opening public hearing.

Ayes: Doty, Kielman, Brooks and Sherburne. Nays: Lodge. Absent: None. MC.

No comments either verbal or written were presented to the council or mayor by the public.

Motion Kielman, Sherburne to approve closing the public Hearing for Proposed Budget of Fiscal Year 2022-2023.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Mayor declared Public Hearing Closed.

Motion Doty, Brooks to adopt Resolution 22-5 approving Budget for Fiscal Year 2022-23.

RCV:Ayes: Doty, Kielman, Brooks and Sherburne. Nays: Absent: None. MC.

Motion Sherburne, Doty to approve and adopt the items contained in the Consent Agenda and Minutes (3/3/2022,3/8/2022)

Ayes: Doty, Kielman, Sherburne, Brooks and Lodge. Nays: None. MC.

Mayor Grantham gave an update regarding EMS funding at the County level. He was able to attend a meeting held on 3/14/22 at the Courthouse. He has discussed with Waverly Health Center the need to look at mutual aid contract because it is outdated.

Police chief Barry Mackey gave a report with calls for service totaling 85 for the month of February. A discussion was had regarding ATV/UTV travelling in town both for recreation and then for when they are involved with benefit rides as far as rules/law that need to be followed.

Jared Brunner, maintenance presented 3 building permits that had been submitted.

Motion Doty, Sherburne to table James Wessels building permit until they are able to take a closer look at the building in comparison to the sidewalk and whether there is enough room to safely allow the ramp to be constructed.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Lodge, Sherburne to approve building permit submitted by Gary Kramer. A discussion did take place as to whether or not a building inspector should come and look at the proposed building. Council decided that was not the case.

Ayes: Doty, Lodge, Kielman, and Sherburne. Nays: Brooks. Absent: None. MC.

Motion Brooks, Kielman to table building permit submitted by Stacy Ragsdale until more information was obtained and verified regarding the fence materials and needing to check the lot lines for adjacent properties.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Jared Brunner presented updated quote from Norton's tree service for approval. The addition of a tree located at 221 E Greene St was on this quote as compared to previous ones.

Motion Brooks, Sherburne to approve updated quote and removal of trees by Norton tree service.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Sherburne, Kielman to approve and implement new employee handbook.

Ayes: Doty, Lodge, Kielman, and Sherburne. Nays: Brooks. Absent: None. MC.

Motion Brooks, Sherburne to approve purchase of playground equipment ~cost \$51,000.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Shane Patterson from Iowa Pump Works was present to discuss repairs, quotes for the main lift station. He did include a new quote for potential repair that needs to be done at the elbows by where the new pump was placed. It seems as though there is not a good seal at the elbows which could be allowing them to leak and would need to be fixed, but they would not know how many until they inspect the area. He also states that we now no longer have a backup pump because we are currently using the one we did have. He included a quote for an additional pump as a back up. The last item he discussed was the service agreement for the pump that they already put in recently. It is for a yearly inspection of the current pump. Council discussed with Patterson the advantages of agreeing to the service agreement at this time. The inspection per year would cost ~\$2020.00. Councilman Lodge requested documentation to remind City that we need to complete the yearly inspection.

Motion Lodge, Sherburne to complete the repairs on the elbows of the pump that is already at the lift station. Approximate cost \$7701.00

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Doty, Brooks to approve the service agreement for the pump that was recently put in place.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

The discussion regarding the purchase of the additional pump will be discussed at the next council meeting.

Motion Brooks, Kielman to approve Justin Johnson to use the softball fields starting in April for travel softball league.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Lodge, Sherburne to adopt resolution 22-6 for employment of City Clerk.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Brooks, Kielman to approve publication of help wanted for Deputy City Clerk

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Deputy clerk was provided information from Jendro regarding the rising fuel costs and that they would be needing to add an additional line item expense to help offset this for the next few months and then re-evaluate.

Motion Brooks, Kielman to approve February financial reports presented by Deputy City Clerk.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Discussion from Becky Neal regarding the transferring of funds from LOST into the general fund and going forward with a resolution in the future regarding reoccurring transfers from the LOST funds into general fund. Council members did not have questions regarding this and felt this would be good to implement in the future.

Mayor then stated that Council would be going into closed session pursuant to Iowa Code 21.5 (1)(c) based on advice of counsel.

Motion Lodge, Sherburne to enter into closed session at 8:15 p.m.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Lodge, Sherburne to end closed session at 8:33 p.m.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Doty, Kielman to open meeting back up.

Ayes: Doty, Lodge, Kielman, Brooks and Sherburne. Nays: None. Absent: None. MC.

Motion Kielman to adjourn the regular City Council Meeting at 8:33 p.m.

Michael Grantham  
Mayor

Attest: Molly Bohlen  
Deputy City Clerk